

ParkLands Foundation  
**SUMMER 2025 INTERNSHIP PROGRAM**  
Reference Form  
Due: April 1, 2025

CANDIDATE'S NAME: \_\_\_\_\_

I ☐ waive ☐ do not waive my right to see this evaluation.

\_\_\_\_\_ candidate signature

**INTERNSHIP INFORMATION:** For students interested in environmental conservation, natural lands management, ecological restoration, plant identification and the protection of Illinois natural areas. The position is full time 11 weeks (40 hr/wk) from May to August, and it will require physical labor out-of-doors, some knowledge of Illinois plants, a strong sense of self-motivation, self-discipline, and dedication to the job. Interns must also be capable of following specific directions, be able to work alone and with others: land stewards, other interns, ParkLands Foundation Board Members, and volunteers.

**REFERENCE INSTRUCTIONS:** Please answer the following questions as thoroughly and accurately as you can. All information will help us to make a decision regarding this candidate.

- 1. How long have you known the candidate, and in what context?**
  
  
  
  
  
  
  
  
  
  
- 2. What can you say about the candidate's experience working with natural areas, conservation and/or restoration?**

- 3. How does the candidate work alone?**

Very well

Poorly

☐ ☐ ☐ ☐ ☐

- How does the candidate work with others?**

Very well

Poorly

☐ ☐ ☐ ☐ ☐

**4. Why do you feel that the candidate is qualified for this position?**

**5. Given the nature of this internship, is there any reason we should not hire this candidate?**

**6. Please indicate how you would rate this candidate overall:**

top 5%      outstanding      very good      good      average      below average

Thank you for your time,  
ParkLands Foundation

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Printed Name      Position/ Title

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Institution/ Firm      Phone Number      Email

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Signature

Please send in this form by April 1, 2025 to: ParkLands Foundation c/o Jason  
Shoemaker [jason@parklandsfoundation.org](mailto:jason@parklandsfoundation.org)